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Home Health Aide On-the-Go In-Service Lessons: Vol. 3, Issue 1: The Aide Assignment Sheet (Home Health Aide On-the-Go In-Service Lessons, Volume 3)



Synopsis

This lesson on The Aide Assignment Sheet includes a complete training packet. Each in-service packet takes approximately one hour to complete and fully meets the Medicare in-service training requirements. As aides need training, you can make as many copies as you want - there s no restriction when used with aides assigned from your office location. Remember that Home Health Aides must have 12 hours of in-service training every year. LESSON OBJECTIVES After completion of this program, the home health aide will be able to: Identify two Medicare-covered activities for home health aides Describe the actions to take whenever assigned duties are not performed, and List three instances in which the supervisor should be contacted about the assignment sheet. LESSON OVERVIEW The Conditions of Participation (COP) require that written patient care instructions be prepared for home health aides. Some agencies call these written instructions the aide s care plan, while other agencies use such terms as assignment sheet or instruction sheet. [This in-service will use assignment sheet for consistency.] The standards regarding home health aide assignments are among the most common deficiency citations home care agencies receive. The purpose of this in-service is to emphasize the importance of the assignment sheet as well as to provide guidelines to follow when tasks on the assignment sheet cannot be completed. Additionally it will emphasize the role of the home health aide in providing input for updating the assignment sheet.

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